

Our speaker this month was Lisa Grazan and her topic was “How to Get Started Interviewing Family Members and Writing Down Their Stories”. Lisa has her own business which does personal biographies and life stories. Her business is called Brilliant Biographies.  
<https://www.brilliantbiographies.com/>

Lisa shared with us the techniques she uses to complete an engagement and was kind enough to let us include her handout (attached) which describes her process.

A couple of notes on technology. A Word processor is all that's needed to compose the story. She recommends that all interviews be recorded and transcribed. Otter.ai is one good software option to transcribe from an audio file. Here's the URL for the PC version and they also have PC and Mac versions. <https://otter.ai/transcription>