

Statement of Concern

Library Materials, Programs, or Displays

There may be occasions when a member of the community may be concerned about a particular item in the Library's collection [or a library program or display]. If a patron wishes the Library to reconsider a resource being offered, a form is available online on the library's website. This form must be completed in its entirety and returned to a Library staff member or to the Director. Once the form is received, the Director will review the request, using the criteria used in selecting or offering the resource, its place in the collection (if applicable), and reasons for offering the resource at the library. The Director will then provide a written response to the patron.

If the patron indicates to the Library Director they are not satisfied at this level, the Library Board of Trustees will convene a review committee including the Director, at least two Board members, and [at the Board's discretion] an outside party with expertise in the field. The Library Board review committee's decision is final, and the patron will be notified of the decision. The municipal commission does not make operational decisions for the Library, nor does it make decisions about materials in the Library's collection.

References:

- Mt. Lebanon Public Library Collection Development Policy, Issued May 17, 2022
- Mt. Lebanon Public Library Display Policy, Issued July 16, 2024
- Mt. Lebanon Public Library Program Policy, Issued July 16, 2024

Date Submitted: _____

Patron Name: _____

Patron Address: _____

Patron Phone: _____ Patron Email: _____

Are you making this statement on behalf of, or as part of, an organization or group? If so, please identify the organization or group:

Library resource for which you are expressing concern:

___ Collection item (physical or
electronic)

___ Library display

___ Other

___ Library program or event

Description or title of resource: _____

Author and/ or publisher (if applicable): _____

Name/ Date of Program (if applicable): _____

Did you read, view, listen, or participate in this resource in its entirety?

YES

NO

If not, please describe your experience with the resource (what parts you read, etc)

What about the content in this resource concerns you (please be specific)?

If this resource were to be eliminated, what resources on the same topic would you recommend?

Signature